
EBONY WASHINGTON

Los Angeles, California

WORK HISTORY

Screenwriting Mentor, 03/2024 – Present

Chelsea Film Festival – New York, NY

- Mentored 5 writers through the writing process for their short films of various genres
- Provided writers with feedback and notes on their scripts

Media Chaperone, 07/2023 – 07/2023

Women's Voices Now – Los Angeles, CA

- Worked at Girls' Voices now, a summer program for youth filmmakers, where I mentored, supported, and helped coordinate a production team of 4 teenage girls, as they developed, shot, and produced a short social change documentary

Writers' Assistant, 09/2020 – 05/2023

Grey's Anatomy – Los Angeles, CA

- Transcribed story points for 20-24 episode seasons
- Wrote sides for casting, episodic character summaries and scenes for scripts
- Maintained virtual story boards
- Researched relevant topics and show's history for writers
- Pitched ideas and contributed to writers' room

Executive Assistant to Showrunner, 01/2020 - 09/2020

ABC Studios – Los Angeles, CA

- Assisted Krista Vernoff, showrunner of Grey's Anatomy and Station 19 by rolling calls, handling schedule, and organizing emails
- Noted phone conferences with network executives
- Acted as liaison between showrunner and talent/literary agents

Production Associate/ Front Desk Receptionist, 09/2017 - 12/2017

NBC Universal, Inc — The Maury Show – Stamford, CT

- Organized and ran front desk at production office
- Rolled calls and signed for producers' packages
- Handled paperwork and prepared guests for show tapings

Set Production Assistant, 09/2017 - 10/2017

Orange Is the New Black – New York, NY

- Assisted production on Season 6 of Netflix's Orange Is the New Black
- Worked closely with 1st and 2nd assistant directors
- Aided professional actors/actresses and background talent
- Handed out sides and schedules to crew and locked down set

Theater Set Artist, 09/2012 – 09/2016

Port Chester Council for the Arts – Port Chester, New York

- Designed and painted background scenery for musicals performed by children and teens
- Collaborated with Director and Head Set Designer to make shows come to life through background design

Film Instructor, 09/2013 - 06/2016

Port Chester Council for the Arts After School Program – Port Chester, New York

- Guided 2nd - 5th grade students through different genres of age appropriate films, encouraging them to view films with different lenses
- Created lesson plans that emphasized story structure/elements which offered students the opportunity to write, cast and direct their own scripts
- Organized mini film festival for students' completed projects

Taekwondo Instructor, 07/2013 - 08/2015

New York Black Belt Center Summer Camp – Bayside, New York

- Monitored children during taekwondo practice, lunch and classwork
- Led line drills and taught children during taekwondo practice (ages 3-12)

SKILLS

- Microsoft/Google Office
- Final Draft
- Social Media
- Adobe Premiere/Final Cut Pro
- Film & Television Production
- Technology Savvy

EDUCATION

Master of Fine Arts: Film and Television Production, 08/2019

Sacred Heart University - Fairfield, CT

- Graduated with honors in Alpha Delta Zeta Chapter of Lambda Pi Eta

Bachelor of Arts: Cinema Studies Major / Screenwriting Minor, 05/2015

SUNY Purchase College - Purchase, NY

Warner Brothers Discovery Access: 2024 Writing Fellow, 03/2024 – 06/2024